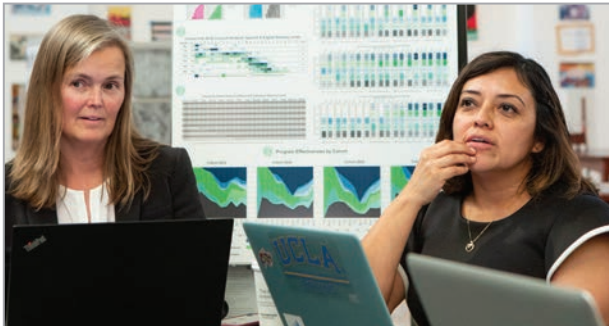




aeahelpdesk.org

ADVOCACY HELP DESK



EXCLUSIVE

AEA Member Benefit

The AEA Advocacy Help Desk provides fast, easy, and expert assistance to AEA members for questions about employment concerns, including:

- Discipline
- Accusations of criminal conduct
- Discrimination
- Evaluations
- Contract issues
- Grievances

AEA Member Benefit

Submit your question online, anytime or call toll-free, Monday - Friday.

aeahelpdesk.org
(877) 828-1983



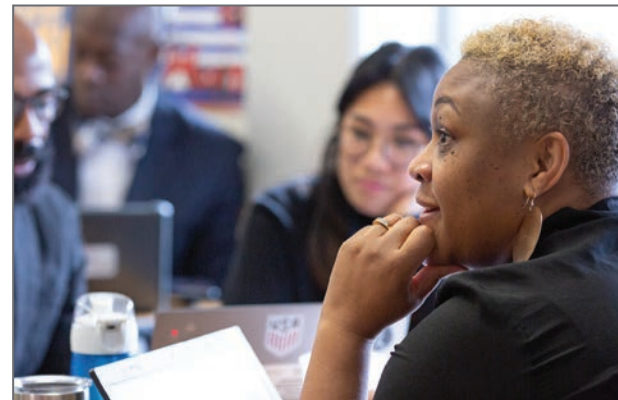
Legal Publications

AEA Legal Department publications are available through your local representatives or AEA Organizational Consultant or by submitting a request through www.aeahelpdesk.org.

Advocacy Publications

- Arizona Revised Statutes Reference Guide
- Child Abuse
- Deadlines for Legal Action
- Employee Rights for Arizona Teachers
- Employment Discrimination
- Education Support Professionals Employment Problems
- Evaluation Concerns
- Falsely Accused
- Fingerprint Clearance Cards, Frequently Asked Questions
- Free Speech for School Employees
- Guide to Grievances in Arizona Schools
- Helping School Employees with Parent Relationships
- Interpreting School Policies
- Reporting Serious Misconduct
- Requesting Public Records
- Resigning
- Suggestions for Appropriate use of Technology
- Suggestions for Assisting Falsely Accused School Employees
- Sexual Harassment
- Should You Sue Your Employer?
- Teach But Don't Touch
- Tips for Witnesses
- Violence and Threats at School
- Writing Persuasively

And many other useful resources.



TIPS FOR LEGAL EMERGENCIES

1. For any meeting where an adverse employment action may arise, ask administration to schedule the meeting so that your local representative can attend. If your request is refused: listen, respond to the questions asked with limited factual information, and ask to supplement the questions after you have spoken with a representative.
2. If law enforcement wants to speak with you about employment-related criminal misconduct, politely tell the officer that as an AEA member, you have been advised not to speak to law enforcement until after you have consulted with counsel.